

Yavapai Library Network

May
2017
Monthly
Report



Manager's Lowdown

No manager's news to be reported at this time.

Member News

No member news to be reported at this time.

Prioritization

Priority One: Resolve Current Helpdesk Requests

A help desk request, or work order, is the submission of a problem that one encounters during the normal operation of a YLN service. Requests are generally submitted via e-mail to help@yln.info. If a request is submitted via telephone, then a YLN staff person will create the request for the submitter. Help desk requests will always be our highest priority because in some cases a member library employee cannot complete a work function until the issue is resolved.

Total requests submitted: 53

Total requests resolved: 51

Total unresolved requests opened this month: 3

Total requests still open: 15

Priority Two: Draft an RFP for an RFID and AMH System

The time is here to start looking into the possibility of purchasing a new Radio-Frequency Identification (RFID) and/or Automated Materials Handling (AMH) system. Stage one is drafting the RFP.

Goal: Create a request for proposal for an RFID/AMH system.

Project Lead: Corey Christians

Progress:

- Explore RFID RFP options
- Install a wiki that can be used to gather information about what we want in an RFID System
- Test the wiki to make sure it works
- Form an RFP committee
- Survey the current RFID market
- Have an initial RFP meeting
- Update the wiki with the results
- Start work on the RFP
- Create a draft RFP
- Send the RFP out to the membership for comment
- Create the final draft
- Seek steering committee approval
- Distribute to all interested vendors

Priority Three: Install BlueCloud Analytics

Currently the YLN uses Director's Station for all web-based statistical reporting. BlueCloud Analytics is meant to be a replacement for Director's Station. However, the products differ greatly. Because of this we have been holding off migrating to the new product until its functionality matches Director's Station.

Goal: Complete the transition to BlueCloud Analytics

Project Lead: Chanel Wheeler

Progress:

- Upgrade our BlueCloud framework to accommodate analytics
- Install BlueCloud Analytics.
- Create several test reports to verify functionality
- Create templates to match DS reporting
- Train member libraries once transitioned to BCA

Priority Four: YLN Strategic Plan

While the YLN has been very good about technology planning, the overall vision and strategy of the YLN has been more elusive. The Executive Committee has been working on developing a vision, mission, and strategic plan.

Goal: Develop a strategic plan that will bring the YLN to the year 2025.

Project Lead: Corey Christians

Progress:

- Create a way to implement the plan
- Get approval for the updated plan
- Change the bylaws if necessary
- Distribute the new plan

Note concerning prioritization: The priority of projects may shift as individual portions are completed.

Prioritization

Priority Five: Implement BC Visibility

BlueCloud Visibility is a new product by SirsiDynix which converts our online catalog to a linked data model. This will make our records visible in search engines such as Google.

Goal: Implement BC Visibility

Project Lead: Chanel Wheeler

Progress:

- Receive a quote from SirsiDynix
- Get approval for the purchase
- Receive an implementation plan from SD
- Offload our bibliographic database to SD to be processed.
- Test the implementation.
- Go Live
- Advertise the new service

Priority Six: Implement Blue Cloud Cataloging

Blue Cloud Cataloging will allow library staff to access Symphony cataloging from a web browser. The new product should have significant user interface improvements above the cataloging section in WorkFlows.

Goal: Fully implement Blue Cloud Cataloging (BCC)

Project Lead: Chanel Wheeler

- Upgrade Web Services so we can use BCC
- Configure Web Services for the new service
- Test BCC to see how it works
- Create documentation
- Activate it for a test library to see how it works in a production environment
- Conduct a training session for all YLN users
- Activate it for the remaining libraries

Completed Projects CY16

Draft an RFP for a new Integrated Library System

Migrate vhosts from VMWare ESXi to Microsoft HyperV

Select ILS Vendor

Network-wide electronic resources best practices document

Completed Annual Report

Virtualized all Symphony/Enterprise servers

Negotiate ILS contract

Cancelled/Postponed Projects CY16

Transferring mailing lists from Google Groups to Listserv

Statistics

Holds - May 2017					
Hold Inactive Reason	CANCELLED	EXP_ONSHLF	EXPIRED	FILLED	Total
Pickup Library	Number of Holds	Number of Holds	Number of Holds	Number of Holds	Number of Holds
AJS	6			7	13
ASH	28	30		323	381
BAG	9	4	1	124	138
BCC	17	26		343	386
BMHS	1	2		1	4
CLA	42	39		134	215
CON	53	25		396	474
COR	31	22	1	536	590
CRK	2			20	22
CTW	337	198	5	3,096	3,636
CVHS	4	3		1	8
CVPL	135	111	2	1,834	2,082
CVUSD	28	4		19	51
DHL	22	24	1	268	315
DIAL				3	3
ERU	31	15	1	200	247
GMMS				3	3
JER	3	18		113	134
MAY	19	28		448	495
MES	15	1			16
MUHS	1			10	11
ORME		1		4	5
PAUL	25	11		365	401
PCL	21	9		71	101
PCM	1			9	10
PHS	19	1		20	40
PMH	3	1		3	7
PPL	1,358	703	12	8,853	10,926
PVA2	23	15	1	251	290
PVPL	551	469	13	4,672	5,705
SED	307	225	9	2,822	3,363
SEL	31	62	2	476	571
THS				12	12
VBC	28	18	1	373	420
VER	100	92	1	876	1,069
VOC	137	63	1	1,406	1,607
WIL	3	5		130	138
YAR	20	7		347	374
YCP	25	37	2	275	339
YCV	8	12		96	116
YFL	4			46	50
YLN	7				7
Total	3,455	2,281	53	28,986	34,775

Statistics

Items Transited - May 2017																	
Station Library →																	
Item Library ↓	All	AJS	ASH	BAG	BCC	BMHS	CLA	CON	COR	CRK	CTW	CVHS	CVPL	CVUSD	DHL	DIAL	ERU
All	22,695	8	270	109	330	4	99	358	570	21	2,410	2	1,670	20	232	3	205
AJS	5																
ASH	252				5		2	7	4		27		14		2		5
BAG	258		3		1			3	11		19		23		2		2
BCC	303		5	2			2	3	6		27		14	1			
BMHS	5							1									
CLA	471		5	2	4			10	9		42		27	1	6		9
CON	144		4		1				2		21		8		1		
COR	216		7		3		2	4			27		15		3		2
CRK	121		1				2	3	2		13		8	2	2		
CTW	2,454		17	9	46		9	47	45	2			176	5	21		15
CVHS	36										2						
CVPL	866		14	4	18		3	7	17	2	92				14		3
CVUSD	87		2		2				5		2		11				1
DHL	209		3		4			4	5		16		21				
DIAL	0																
ERU	210		1		2			1	5		22		14		1	2	
GMMS	2																
JER	189		2	2	1		1	2	1		26		10		1		1
LES	2																
MAY	318	1	4	5	5		2	3	17		42		28		4		3
MES	5													1			
MUHS	1																
ORME	47		1	1				1	3		4		3		1		
PAUL	159		1	1	5		1	2	1		14		6		3		1
PCL	302		2	1					4		38		14		2		7
PHS	5																
PMH	1																
PPL	5,152	2	86	39	106	2	21	114	195	8	823	2	531	1	75		68
PVPL	2,969	2	41	20	49	1	18	53	106	1	334		334	2	32		23
SED	4,169	2	30	11	36		19	55	74	5	391		167	3	23	1	29
SEL	343		10	1	3		1	5	9		39		27		7		2
THS	0																
VBC	133		1				2		2		20		9		2		
VER	620	1	9		6		4	3	5	1	67		51	2	9		6
WIL	194		4	1	1			1	2		18		11		3		1
YAR	322		2	1	4		2	7	5	1	34		21	1	3		1
YCP	952		3	3	16		3	6	12		121		57		5		14
YCV	1,111		12	6	11	1	5	11	19		127		70	1	9		12
YFL	62				1			5	4	1	2				1		

Statistics

Items Transited - May 2017														
Station Library →														
Item Library ↓	GMMS	JER	LES	MAY	MES	MUHS	ORME	PAUL	PCL	PHS	PMH	PPL	PVA2	PVPL
ALL	5	122	0	450	1	10	4	360	61	34	6	5,287	10	3,698
AJS				1										
ASH				1				5				71		53
BAG		1		7				8				61		53
BCC		1		5				4	2			80		63
BMHS												1		
CLA		3		3				11	2	1		113		104
CON				4				2				42		28
COR		2		7				1	1		1	56		40
CRK		2		1								39		20
CTW		8		61				33	4		1	796		522
CVHS				1								4		4
CVPL		5		14			1	22	3	1		276		154
CVUSD		1		1		1				1		20		19
DHL				7				2	1			47		43
DIAL														
ERU		1		1				1	2			69		32
GMMS														
JER				1								50		39
LES														
MAY								7		2		84		45
MES												1		
MUHS												1		
ORME								2				20		1
PAUL		1		8		1			1	1		51		25
PCL		2		2				3				93		36
PHS											3			
PMH														
PPL	3	41		140	1	3	1	94	15	13			2	1,192
PVPL		14		73		3	2	58	4	2	1	1,124	6	
SED	1	18		37		1		36	9	9		1,113	1	603
SEL				4				14		1		92		56
THS														
VBC	1	1		5				6				32		22
VER		7		8				11		1		196	1	126
WIL				4				4				65		34
YAR		2		3				3	2	1		88		65
YCP		4		5		1		19	10			276		123
YCV		8		7				14	5	1		325		193
YFL				39								1		3

Statistics

Items Transited - May 2017												
Station Library →												
Item Library ↓	SED	SEL	THS	VBC	VER	VOC	WIL	YAR	YCP	YCV	YFL	YLN
All	1,754	363	12	398	806	2,094	139	332	216	78	52	92
AJS												4
ASH	12	5		2	6	14	6	5	3		3	
BAG	21	4		8	10	6	1	6	3	1	3	1
BCC	33	7		2	8	20	2	4	6	1	5	
BMHS									1			2
CLA	46	8		6	21	13	2	11	4	2	1	5
CON	10	2		1	3	6		5	1		3	
COR	9	4		4	10	9		2			5	2
CRK	8	2			6	6	2		1		1	
CTW	199	27	1	38	105	150	15	47	26	14		15
CVHS				1		1		2				21
CVPL	91	7		13	33	47	4	12	6	1		2
CVUSD	5	1		2	5	4		1				3
DHL	16	8		6	8	11		3	2		2	
DIAL												
ERU	24	3		1	4	12	3	5	2			2
GMMS						1						1
JER	20	3		2	2	7	3	7	3	2		3
LES												2
MAY	18	4		1	14	10		9	1	2	4	3
MES	3											
MUHS												
ORME	4	1				2			1			2
PAUL	18	1		6	3	3		2	1			2
PCL	58	1		1	9	16	2		6	5		
PHS												2
PMH												1
PPL	544	145	4	146	223	275	50	94	71	13	4	5
PVPL	239	41	7	32	111	119	18	38	35	18	1	7
SED		57		58	108	1,177	11	45	28	8	2	1
SEL	20			7	15	17	2	5	4		2	
THS												
VBC	13	4			3	6	1				3	
VER	51	8		12		21	2	6	2	4		
WIL	15			3	7	8			1		8	3
YAR	25	2		8	17	14	2		2	1	5	
YCP	140	1		22	26	63	2	14		6		
YCV	112	17		16	49	56	11	4	6			3
YFL								5				

Statistics

Discards - May 2017	
Station Library	Library Use Transactions
AJS	603
ASH	1
BAG	95
BCC	379
BMHS	5
CON	101
COR	116
CRK	97
CTW	1,056
CVPL	359
CVUSD	2
DHL	7
ERU	1
GMMS	1
JER	4
LES	11
MAY	124
MUHS	8
PCL	24
PHS	31
PPL	1,680
PVPL	449
SED	295
SEL	225
THS	80
VBC	11
VER	94
WIL	44
YAR	8
YCP	74
YCV	147
YLN	1

Items Added - May 2017	
Item Library Code	Total Copies
AJS	3
ASH	51
BAG	117
BCC	63
BMHS	16
CLA	52
CON	4
COR	40
CRK	35
CTW	661
CVPL	259
CVUSD	6
DHL	9
DIAL	5
ERU	60
GMMS	128
JER	28
MAY	34
MES	115
MUHS	12
PAUL	23
PCL	97
PHS	9
PMH	13
PPL	1,524
PVPL	806
SED	643
SEL	11
SHM	11
THS	55
VBC	80
VER	380
WIL	10
YAR	56
YAV	130
YCP	522
YCV	235
YFL	86
YLN	649

Total Items - May 2017	
Item Library	Total Copies
AJS	18,497
ASH	9,293
BAG	13,561
BCC	16,341
BMHS	40,570
CLA	10,336
CON	7,711
COR	9,433
CRK	4,174
CTW	113,444
CVHS	19,328
CVPL	56,845
CVUSD	28,832
DHL	7,888
DIAL	1,283
ERU	33,042
GMMS	12,370
JER	15,873
LES	16,847
MAY	13,919
MES	9,571
MHS	4,552
MUHS	15,013
ORME	8,093
PAUL	4,272
PCL	36,077
PHS	15,103
PMH	10,626
PPL	164,980
PVPL	105,202
SED	85,372
SEL	9,609
SHM	6,710
THS	16,735
VBC	10,796
VER	30,391
VOC	5
WIL	5,099
YAR	8,523
YAV	16,887
YCC	2,300
YCP	75,046
YCV	56,484
YFL	485
YLN	188,851

Statistics

New Users - May 2017	
User Library	Number of Users
AJS	2
ASH	27
BAG	13
BCC	16
BMHS	1
CLA	9
CON	17
COR	22
CTW	160
CVHS	1
CVPL	42
DHL	5
ERU	75
JER	1
MAY	10
MES	2
MUHS	7
PAUL	8
PCL	23
PMH	1
PPL	308
PVPL	254
SED	79
SEL	12
VBC	9
VER	101
VOC	10
WIL	2
YAR	7
YCP	12
YCV	4

Total Users - May 2017	
User Library	Number of Users
AJS	581
ASH	987
BAG	752
BCC	974
BMHS	2,768
CLA	821
CON	712
COR	845
CRK	186
CTW	15,339
CVHS	1,221
CVPL	7,671
CVUSD	1,860
DHL	691
DIAL	27
ERU	4,246
GMMS	655
JER	409
LES	364
MAY	1,006
MES	825
MHS	298
MUHS	1,736
ORME	204
PAUL	119
PCL	2,487
PHS	2,291
PMH	709
PPL	27,519
PVA2	1
PVPL	23,134
SED	11,179
SEL	705
SHM	1
THS	763
VBC	1,029
VER	4,903
VOC	1,265
WIL	318
YAR	539
YCC	1
YCP	2,665
YCV	1,382
YFL	2
YLN	2

Statistics

Patron Bills - May 2017			
Bill Payment Library	# of Bills	Total Bill Amount	Total Bill Payment Amount
Total	9,953	\$50,025.01	\$15,204.75
	6,213	\$34,192.21	\$355.97
AJS	50	\$517.74	\$704.26
ASH	8	\$20.00	\$211.16
BAG	2	\$0.60	\$6.50
BCC	5	\$2.00	\$84.50
BMHS	394	\$1,386.34	\$1,652.70
CLA	1	\$1.20	\$0.00
CON	17	\$28.30	\$8.30
COR	15	\$40.60	\$100.30
CRK	6	\$7.20	\$0.90
CTW	304	\$699.60	\$452.40
CVHS	3	\$63.90	\$11.98
CVPL	154	\$226.30	\$314.30
CVUSD	540	\$4,801.84	\$4,081.96
DHL	4	\$2.80	\$60.40
DIAL	1	\$0.00	\$0.20
ERU	89	\$507.30	\$289.00
GMMS	243	\$315.08	\$241.36
JER	7	\$88.00	\$122.50
LES	39	\$460.22	\$550.52
MAY	24	\$53.30	\$103.70
MES	13	\$40.00	\$130.00
MUHS	50	\$102.50	\$59.10
PCL	46	\$236.44	\$98.10
PHS	18	\$54.60	\$31.40
PMH	74	\$412.40	\$318.07
PPL	440	\$1,747.56	\$1,869.76
PVPL	308	\$1,159.90	\$1,900.60
SED	481	\$540.80	\$476.30
SEL	9	\$2.40	\$10.30
THS	49	\$810.78	\$435.90
VBC	9	\$230.10	\$20.00
VER	150	\$951.50	\$275.41
VOC	106	\$55.60	\$33.50
WIL	3	\$64.30	\$0.00
YAR	13	\$29.90	\$9.90
YCP	43	\$107.60	\$132.40
YCV	17	\$17.60	\$14.10
YFL	4	\$46.50	\$13.00
YLN	2	\$0.00	\$24.00

Statistics

Circulation - May 2017				
Station Library	Metrics	Number of Statistical Transactions		
	Client Types	Charge Item Part B	Renew Item	Total
AJS	workFlows	963	89	1,052
ASH	workFlows	1,052	70	1,122
	SIP	428		428
	Enterprise		182	182
BAG	workFlows	797	52	849
	Enterprise		27	27
BCC	workFlows	2,067	193	2,260
	SIP	47	1	48
	Enterprise		56	56
BMHS	workFlows	76	73	149
CLA	workFlows	1,084	16	1,100
	Enterprise		79	79
CON	workFlows	843	65	908
	SIP	59		59
	Enterprise		39	39
COR	workFlows	1,618	81	1,699
	SIP	36		36
	Enterprise		121	121
CRK	workFlows	334	89	423
	Enterprise		2	2
CTW	workFlows	1,753	425	2,178
	SIP	13,769	632	14,401
	Enterprise		1,934	1,934
CVHS	workFlows	20		20
CVPL	workFlows	5,393	602	5,995
	SIP	1,656	12	1,668
	Enterprise		1,031	1,031
CVUSD	workFlows	36	8	44
DHL	workFlows	760	30	790
	Enterprise		92	92
DIAL	workFlows	4	1	5
ERU	workFlows	776	71	847
	SIP	60	2	62
	Enterprise		76	76
GMMS	StaffWeb	14	28	42
JER	workFlows	353	74	427
	Enterprise		26	26
LES	workFlows	776	57	833
	StaffWeb	14		14
MAY	workFlows	1,945	85	2,030
	SIP	197	15	212
	Enterprise		62	62
MES	workFlows	1	21	22
MUHS	workFlows	22	10	32
ORME	workFlows	4		4
PAUL	workFlows	636	26	662
	SIP	45		45
	Enterprise		45	45
PCL	workFlows	234	93	327
	Enterprise		178	178
PHS	workFlows	98	2	100
	Enterprise		36	36
PMH	workFlows	4	55	59
PPL	workFlows	4,324	1,432	5,756
	SIP	40,496	2,108	42,604
	Enterprise		7,986	7,986

PVA2	workFlows	10		10
PVPL	workFlows	2,120	524	2,644
	SIP	21,461	994	22,455
	Enterprise		4,205	4,205
SED	workFlows	1,074	246	1,320
	SIP	13,391	234	13,625
	Enterprise		2,410	2,410
SEL	workFlows	1,844	95	1,939
	Enterprise		10	10
THS	workFlows	376	33	409
VBC	workFlows	726	58	784
	StaffWeb	589	12	601
	Enterprise		129	129
VER	workFlows	5,070	305	5,375
	Enterprise		506	506
VOC	workFlows	2,094	34	2,128
	Enterprise		568	568
WIL	workFlows	269	6	275
	SIP	304	2	306
	Enterprise		53	53
YAR	workFlows	936	222	1,158
	SIP	206	3	209
	Enterprise		132	132
YCP	workFlows	447	175	622
	SIP	788	109	897
	StaffWeb		4	4
	Enterprise		343	343
YCV	workFlows	656	533	1,189
	SIP	232	11	243
	Enterprise		105	105
YFL	workFlows	58	3	61
YLN	workFlows	2		2
	SIP		772	772

Circulation Use Item - May 2017	
Station Library	Use Item Transactions
CTW	356
CVUSD	31
ERU	17
GMMS	28
PCL	5
PVA2	2
PVPL	1,282
SED	170
VBC	1
YCP	265
YCV	32

Statistics

Checkins - May 2017	
Station Library	Total Checkins
AJS	1,901
ASH	1,592
BAG	695
BCC	2,708
BMHS	4,764
CLA	1,030
CON	909
COR	1,861
CRK	478
CTW	14,629
CVHS	1,280
CVPL	7,116
CVUSD	1,291
DHL	813
DIAL	8
ERU	932
GMMS	775
JER	444
LES	1,530
MAY	2,090
MES	237
MUHS	126
PAUL	703
PCL	392
PHS	217
PMH	338
PPL	44,022
PVA2	4
PVPL	24,041
SED	14,690
SEL	1,963
THS	909
VBC	1,818
VER	5,156
VOC	2,752
WIL	593
YAR	2,170
YCP	1,790
YCV	929
YFL	75
YLN	60
Total	149,831

Statistics

OPAC Searches

Library	Total
AJS	298
ASH	536
BAG	427
BCC	1415
CLA	486
CON	661
COR	1217
CRK	231
CTW	57375
CVHS	139
CVPL	7544
CVUSD	3047
DHL	785
ERU	9538
GMMS	129
JER	496
LES	224
MAY	537
MES	103
MHS	54
MUHS	203
ORME	702
PAUL	448
PCL	2892
PHS	313
PMH	2248
PPL	172542
PVPL	41086
SED	1488540
SEL	530
THS	142
VBC	1242
VER	25183
WIL	686
YAR	639
YCP	35599
DEFAULT	166239
Total	2024476

Statistics - Databases

Ebrary

Month of: 5/2017								
Category: All Categories								
Usage Type: All Documents Selected								
Library	Pages Viewed	Pages Copied	Pages Printed	Unique Documents	User Sessions	Chapter / Range DLS	Full Title DLS	Turnaways
PCL	746	19	70	74	96	0	15	1
PPL	68	3	74	16	17	0	11	0
YCP	2840	45	68	162	218	0	8	0
YLN	4588	59	699	150	228	0	63	0
TOTAL	8242	126	911	402	559	0	97	1

Overdrive

Month of: 5/2017					
Library Statistics - One Copy/One User					
Usage Type: All Documents Selected					
User Activity					
Unique Users with titles checked out: 2,685					
Checkouts			Holds		
Audiobook	4732		Audiobook		1280
eBook	8448		eBook		2703
Total	13180		Total		3983

Tutor.com

May 2017																	
1-to-1 sessions			Type										Time		skillsCenter		
Reg	Mobile	Total	24/7 Resume	AP	Citizen	English	Job Help	Math	Science	Social Studies	Spanish	Write Tutor	Hours	Avg. (min)	Regular	Mobile	Total
46	1	48	0	0	0	1	1	27	15	0	0	2	16.66	21.73	2	0	2

UniversalClass

Month	New Registered Users	Login Sessions	New Courses Enrolled	Stud. Submissions
May	20	1470	60	968

Zinio

Month	Checkouts	Turnaways
May	3620	0

Statistics - I-Tiva (TM3)

Date	Messages Imported	Messages Rejected	Calls Made	Number of Deliveries	Patron Logins on MESSAGE call
5/1/2017	10		17	7	
5/2/2017	109	4	136	96	
5/3/2017	132	13	171	115	
5/4/2017	134	9	166	122	
5/5/2017	94	2	115	85	
5/6/2017	101		130	93	
5/7/2017	40	3	40	32	
5/8/2017	5		8	4	
5/9/2017	120	7	165	105	
5/10/2017	116	1	153	102	
5/11/2017	119	1	156	104	
5/12/2017	102		126	95	
5/13/2017	100	1	129	97	
5/14/2017	61	1	61	53	
5/15/2017	7		7	7	
5/16/2017	127	2	168	114	
5/17/2017	139	3	171	122	
5/18/2017	125	3	168	102	
5/19/2017	114	1	146	98	
5/20/2017	107	1	131	94	
5/21/2017	57	1	65	48	
5/22/2017	19		3	3	
5/23/2017	126		158	112	
5/24/2017	135	2	176	118	
5/25/2017	129	9	172	115	
5/26/2017	109	5	137	101	
5/27/2017	99	3	118	90	
5/28/2017	81	6	81	69	
5/29/2017	5		5	5	
5/30/2017	25	1	35	23	
5/31/2017	138	3	170	131	
Grand Total:	2785	82	3484	2462	

I-Tiva Month To Date MESSAGE Report used